



2016 Sponsor and Exhibitor or Vendor Application and Contract

Event #GC65E0M

August 12th & 13th



*******Reserve Now! Space is Limited and fills Quickly!*******

Exhibitor Contact Information-One Business per Application

Business: _____
Please print Business Name as you would like it to appear on all **Cache Ba\$h** Materials

Contact Person: _____ On Site Representative: _____

Email Address: _____

Address: _____

City & State: _____ Phone: _____

Emergency Contact/Alternate Phone: _____

BOOTH SIZE... 2016 Exhibitor Rates for Friends of 'Event WI': 10' x 10' = \$120

★ Sponsorship Opportunities Premier \$3,000 Gold \$1,000 Silver \$500

HOW TO FURNISH YOUR BOOTH...

Electrical Service(110 Volt) is available, however; you will need to **provide your own extension cords** as these are not available through the Park System or the West Bend Area Chamber of Commerce.

***Be sure to bring required tables, chairs and canopy for weather protection as these will not be provided.**

If you need equipment of any type, please call Equipment Rentals at 262.338.6256 for details & pick-up or delivery info!!

**Please be aware: There will be park security on Friday Evening, August 12th
There will be no security working on Saturday evening, august 13th**

_____ Check enclosed Visa MasterCard AmEx

Name embossed on Card: _____

Signature: _____

Card #: _____ Exp Date: _____

Phone Number of Card Holder: _____

3-Digit Security Code (Back of Card) _____ Billing Zip Code _____

If choosing to become a sponsor please indicate above and include sponsorship amount with booth fee.

Booth Size 10' x 10'

#: _____ x \$120 = \$ _____
Number of Booths **\$Total**

FULL Payment and signed contract on reverse side due with application!

Please return completed form (**including contract on back**) with Credit Card information or check payable to: **The West Bend Area Chamber of Commerce, 304 South Main Street, West Bend, WI 53095**

★ For more information on Sponsorships, call the Chamber Office at 262.338.2666 or our toll free number at 888.338.8666

WBAC USE ONLY: Rec'd _____ STAT _____ PMT _____ # _____ AMT _____ CM _____



2016 CACHE BA\$h GC65E0M



Presented by the West Bend Area Chamber of Commerce

1. **EXHIBITS/BOOTHS** — Exhibitors/Vendors shall care for and keep in good order the space occupied by them and surrender such space at the close of Cache Ba\$h in the same condition it was received. The West Bend Area Chamber of Commerce, Equipment Rentals and West Bend Park, Recreation and Forestry Department is not responsible for theft, damage or loss of any kind to any equipment, products or an exhibitors/vendors booth.

2. **ELECTRICAL SERVICE AND BOOTH FURNISHINGS** — Available from the West Bend Park, Recreation and Forestry Department. Exhibitors/Vendors must provide extension cords within exhibit space to reach electrical source. Exhibitor/Vendor must also provide any required tables, chairs and canopy for weather protection if needed.

3. **SETUP & TAKE-DOWN** — Exhibits/Booths may be assembled at the Regner Park Site, in the space designated by the Planning Committee on Friday, August 12th after 8:00 a.m.

4. **SIGNS** — All business signs must look professional and will be provided by each exhibitor/vendor.

5. **SECURITY**— There will be contracted Security hired for Friday, August 12th at 6 p.m. through Saturday at 8:00 a.m. There will be NO SECURITY after 8:00 a.m. on Saturday, August 13th, at Regner Park and each exhibitor, geo-cacher, sponsor or vendor will be responsible for their own valuables.

6. **USE OF SPACE** — Exhibiting, demonstrating, taking orders, selling and distributing of products and advertising material such as flyers and/or brochures must be confined to the exhibitors/vendors contracted space. Business must be conducted in a dignified manner and *sales of alcohol, tobacco, firearms and incendiary devices is prohibited by the West Bend Park, Recreation and Forestry Department.*

7. **RULES & CITY ORDINANCES** — The exhibitor/vendor agrees to obey all rules distributed by the Planning Committee, Fire Department, Health Department, West Bend Park, Recreation and Forestry Department and the West Bend Area Chamber of Commerce.

8. **INSURANCE & LIABILITY** —The West Bend Area Chamber of Commerce, Equipment Rentals and the West Bend Park, Recreation and Forestry Department are not liable for any loss or damage to the property of exhibitor/vendor, its employees, agents or guests due to theft, vandalism, accidental injury, fire, smoke, water from any source, electrical current, or failure of same, accident of any kind, nor from any other cause whatsoever. West Bend Area Chamber of Commerce, Equipment Rentals and West Bend Park, Recreation and Forestry Department will not be liable for injuries to exhibitors/vendors, or their employees, agents or guests, for damages or injuries arising from or connected with the use or occupancy of space at the West Bend Area Chamber of Commerce 2016 Cache Ba\$h.

The exhibitor hereby waives, discharges and covenants not to sue the West Bend Area Chamber of Commerce, Equipment Rentals, the City of West Bend or their officers, agents, employees, volunteers or assigns of any kind, from any and all claims, losses and expenses arising out of or as a result of exhibitor's participation at Cache Ba\$h. Exhibitor agrees to indemnify and hold harmless the West Bend Area Chamber of Commerce, Equipment Rentals, the City of West Bend or their officers, agents, employees or assigns of any kind, from any and all claims, losses and expenses arising out of or in consequence of the participation of Exhibitor or Exhibitor's employees at Cache Ba\$h. Exhibitor assumes full responsibility and risk of bodily injury or property damage to Exhibitor its employees, volunteers and guests.

Should premises be destroyed or damaged by fire, by the elements or any other cause, or should circumstances make it impossible for the exhibitor/vendor to occupy such space contracted for during any part of the period covered by the exhibitors/vendors contract for space, the exhibitor/vendor shall waive any claim for damages or compensation, except the pro rata return of amount paid for space, after deduction of actual expenses incurred in connection with the event.

9. **CANCELLATION** — No refunds will be made for exhibitor/vendor cancellation after this contract has been accepted. However, if Exhibitor/Vendor has compelling reasons for cancellation and the Planning Committee can fill the spot appropriately from the waiting list, one-half of the exhibit/booth fee will be refunded. In the event of flood, fire, strikes, riots, civil commotions or other uncontrollable circumstances which would render the exhibit area unavailable for use prior to the opening date, no portion of the exhibit/booth fee will be refunded.

Return signed copy of this contract to the Chamber Office, 304 S. Main Street - West Bend, WI 53095 or FAX to (262) 338- 1771 or email to Jill@wbachamber.org at the Chamber Office prior to Friday, July 29, 2016.

I have read and accept the above terms and conditions.

SIGNATURE _____

DATE _____

